

LONGHAM PARISH COUNCIL

The next meeting of the Parish Council will take place at 7.30pm on Monday 17th July 2023 in the Village Hall.

**Longham Parish Council welcomes the public and press to its meetings.
You may address the Council during the public participation session
but standing orders do not allow participation in the debates.**

AGENDA

1. Welcome and apologies for absence (apologies received from D/Cllr Duffield).
2. To receive any declarations of interest.
3. To approve the minutes of the meeting held on 15th May 2023.
4. To consider the co-option of a new member to fill the one Council vacancy.
5. Meeting open for public participation.
6. To receive County and District Councillors reports.
7. Planning Matters.
 - a) Applications for consideration.
 - 3PL/2023/0620/HOU – Rose Cottage, New Road - two storey rear extension.
 - Any applications received after the agenda has been published (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>)
 - b) Decisions to note.
 - 3PL/2021/1460/F – Meadow, Hoe Road - change of use of land from Agricultural to residential & the erection of 1No. self-build home and provision of 1 No. Self Build Plot with associated car parking and landscaping – UNDECIDED.
 - Longham: Bittering Quarry, Reed Lane, Bittering, Dereham, Norfolk, NR19 2QS: Hybrid planning application for full planning permission for the installation of 288 PV Panels and a post and wire fence within the plant site and application for noncompliance with condition 1 (time limits) of planning permission C/3/2018/3009 to allow mineral extraction to cease and all mineral processing plant to be removed on or before 31 December 2041, waste and soil imports and deposits to cease and all related plant and equipment to be removed on or before 31 December 2042 and the site to be restored by 31 December 2043.: McLeod Aggregates Ltd
8. Highway Matters.
 - a) To receive updates on matters previously reported and to consider any new highway issues.
 - Potholes on New Road – reported to Highways and programmed for repair.
 - Pothole on Chapel Road nr to Village Hall – reported to Highways and programmed for repair.

- Overgrown Junctions at Hoe Road and Wendling Road – reported to Highways and works programmed.
 - Request for SLOW signs on Litcham Road near two Hoe Road junctions – C/Cllr Kiddle-Morris taking this forward.
 - Proposed 50mph speed limit on Litcham Road – C/Cllr Kiddle-Morris taking this forward.
- b) To consider any application to the Parish Partnership Scheme.
9. To receive a report in respect of the Playing Field and Play Area, including the Annual Inspection Report.
10. To receive an update regarding the Clay Pits (a county wildlife site).
11. To receive an update regarding the proposed Village Appraisal.
12. Finance and Governance
- a) To receive a financial report for the year ending 31st March 2023.
- b) To review and approve the following policy documents:
- Financial Regulations
 - Standing Orders
 - Risk Assessment & Management Policy
 - Asset Register
 - Complaints Policy (new policy document)
- c) To authorise financial payments as set out below and note any receipts.
- PAYMENTS
- | | | |
|-----|--|-----------|
| P10 | Clerk – Salary/Allowance (June) | £TBC (SO) |
| P10 | HMRC – PAYE | £TBC* |
| P12 | Clerk – Salary/Allowance (July) | £TBC (SO) |
| P12 | HMRC PAYE | £TBC |
| P13 | Donation to Village Hall | £1,000.00 |
| P14 | Donation to Norfolk Citizens Advice | £25.00 |
| P11 | Banking Fee (05/03/2023 – 03/06/2023) | £18.00* |
| P15 | Play Area Annual Inspection | £158.40 |
| P16 | Grass Cutting (Church – April to July) | £543.50 |
- *, (SO) or (DD) indicates payment has been made.*
- RECEIPTS
- | | | |
|----|-----------------|---------|
| R1 | HMRC VAT Return | £457.34 |
| | Bank Interest | £40.87 |
13. Correspondence for circulation
(anything received after the agenda has been published will be circulated at the meeting)
- Breckland – Mobile Deployable Surveillance Cameras/Signage Interest
14. To receive any new items for the next agenda.
15. To note the next meeting of the Parish Council will be held at 7.30pm on Monday 18th September 2023 in the Village Hall.