

LONGHAM PARISH COUNCIL

The Annual Meeting of the Parish Council will take place after the Annual Parish meeting which is being held at 7.30pm on Monday 16th May 2022 in the Village Hall.

Longham Parish Council welcomes the public and press to its meetings. You may address the Council during the public participation session but standing orders do not allow participation in the debates.

AGENDA

1. Election of Chairman and signing of the declaration of office form.
2. Election of Vice Chairman and signing of the declaration of office form.
3. Welcome and apologies for absence.
4. To receive any declarations of interest.
5. To approve the minutes of the meeting held on 21st March 2022.
6. To note the impending resignation of a Councillor and the related vacancy.
7. Meeting open for public participation.
8. To receive County and District Councillors reports.
9. Planning issues:
 - a) Applications for consideration.
 - Any applications received after the agenda has been published (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>)
 - b) Decisions to note.
 - 3PL/2021/1460/F – Hoe Road, Meadow - change of use of land from Agricultural to residential, the erection of 1No. self-build home and provision of 1No. Self Build Plot with associated car parking and landscaping. – red line amended and elevations changed – UNDECIDED.
 - 3PL/2022/0175/HOU – Fairwinds, Litcham Road - proposed single storey extension to side (Amended scheme to planning permission 3PL/2017/0183/HOU) – APPROVED.
 - c) To receive an update regarding the Rural Exception Site Housing Scheme.
 - d) To consider the Breckland call for Development sites and Local Green spaces.

10. Highway issues.
 - a) To receive updates on matters previously reported and to consider any new highway issues.
 - b) To receive an update regarding the pull-in on Hoe Road.
 - c) To receive an update regarding permissive pathway options.
11. To receive an update in respect of the Playing Field.
12. To receive an update regarding the Clay Pits (a county wildlife site).
13. To receive an update regarding the Village Hall.
14. To receive an update regarding the planting of the Jubilee Tree and the Jubilee Events.
15. Finance and Governance
 - a) To receive a financial report for the years ending 31st March 2022 and 31st March 2023.
 - b) To receive the internal auditors report and consider any recommendations.
 - c) To approve the annual governance statement in the 2021-22 Annual Return.
 - d) To approve the accounting statements in the 2021-22 Annual Return.
 - e) To approve the certification of exemption from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015.
 - f) To note the Council Insurance renewal due on 1st June 2022.
 - g) To consider approval of a Safeguarding Policy.
 - h) To authorise financial payments as set out below:

• Clerk – Salary/Allowance (Apr/May) <i>(including incremental salary increase)</i>	£TBC
• HMRC – PAYE	£TBC
• Insurance Renewal	£373.32
• Clay Pit – Shingle	£168.00 (paid)
16. Correspondence for circulation
(anything received after the agenda has been published will be circulated at the meeting)
17. To receive any new items for the next agenda.
18. To note the next meeting of the parish council will be held on Monday 18th July 2022 at 7.30pm in the Village Hall.

Sheryl Irving
Clerk to the Council
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Monday 9th May 2022