

## Bank reconciliation

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and pay complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **LONGHAM PARISH COUNCIL**

County area (local councils and parish meetings only): **NORFOLK**

### Financial year ending 31 March 2022

Prepared by (Name and Role): **SHERYL IRVING CLERK/RFO**

Date: **08/04/2022**

|   | £               | £                      |
|---|-----------------|------------------------|
| <b>Balance per bank statements as at 31/3/2022:</b> |                 |                        |
| Current Account                                     | <b>6,233.81</b> |                        |
| Instant Access Account                              | <b>-</b>        |                        |
|   |                 | 6,233.81               |
| Petty cash float (if applicable)                    |                 | -                      |
| Less: any unpresented cheques as at 31/3/2022       | <b>-</b>        | -                      |
| Add: any un-banked cash as at 31/3/2022             | <b>-</b>        | -                      |
| <b>Net balances as at 31/3/2022 (Box 8)</b>         |                 | <b><u>6,233.81</u></b> |