

LONGHAM PARISH COUNCIL

The next meeting will be held on Monday 19th July 2021 at 7.30pm in the Village Hall.

Longham Parish Council welcomes the public and press to its meetings.
You may address the Council during the public participation session
but standing orders do not allow participation in the debates.

*We will adhere to COVID safe regulations –
please follow any instructions and wear a face mask.*

AGENDA

1. Welcome and apologies for absence.
2. To receive any declarations of interest.
3. To approve the minutes of the meeting held on 17th May 2021.
4. To receive an update re the vacancies for the parish councillor and consider the co-option of new councillors.
5. To receive an input from Breckland Housing re Affordable Housing for Local People.
6. To receive an input from Debbie Murray re Grant Applications for the Clay Pits Project.
7. Meeting open for public participation.
8. To receive County and District Councillors reports.
9. Planning issues:
 - a) Applications for consideration.
 - 3PL/2021/0894/F – Land adjacent to Southview, Hoe Road - the construction of a 1.5 storey, 3 bedroom timber framed dwelling (self build).
 - To consider a pre-application request relating to Bittering Quarry : Relocated Recycling Facility : Raymond McLeod (Farms) Ltd.
 - Any applications received after the agenda has been published (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>)
 - b) Decisions to note.
10. Highway issues.
 - a) To receive updates on matters previously reported.
 - Speed Limit request – Litcham Road – with County Councillor.
 - Surface of road at junction of Hoe Road/Litcham Road – reported to Highways.
 - Large gup at junction of Litcham Road/Beeston Road – reported to Highways and will be repaired.
 - Flooding on Hoe Road – reported to Highways and no action to be taken at present time.
 - b) To receive an update regarding the pull-in on Hoe Road.

- c) To consider any further planting around the Village Sign (Highways Land).
 - d) To consider researching setting up permissive pathways, in conjunction with local landowners.
 - e) To consider any applications under the NCC Parish Partnership Scheme.
 - f) To consider any new highway issues.
11. The Playing Field.
- a) To receive an update in respect of the football pitch resurfacing.
 - b) To consider any new issues.
12. To receive an update regarding the Clay Pits (a county wildlife site).
13. To receive an update regarding the Village Hall.
14. To consider any parish council commemoration to mark the Queens Platinum Jubilee in 2022.
15. To receive a report regarding the Hastings Charity Land.
16. Finance and Governance
- a) To receive a financial report for the year ending 31st March 2022.
 - b) To consider approval of the following policy documents:
 - Asset Register
 - Financial Regulations
 - Risk Assessment & Management Policy
 - Code of Conduct
 - Information & Data Protection Policy
 - Publication Scheme
 - Retention & Disposal Policy
 - c) To authorise financial payments as set out below:

• Clerk – Salary/Allowance (June/July) & HMRC Refund	£TBC
• Donation to the Village Hall	£1,000.00
• PCC – Donation for Grass Cutting	£900.00
• Norfolk Citizens Advice	£25.00
• Defib – Replacement Fused Connection Unit	£28.00
• TCV – Claypit Works	£600.00
For information:	
• Council Insurance Renewal	£337.18
17. Correspondence for circulation
(anything received after the agenda has been published will be circulated at the meeting)
18. To receive any new items for the next agenda.
19. To note the next meeting of the parish council will be held at 7.30pm on Monday 20th September 2021 in the Village Hall.