

LONGHAM PARISH COUNCIL

Minutes of a meeting of Longham Parish Council held at 7.30pm on Monday 18th July 2022 in the Village Hall.

Present: Cllr Donna McLeod (Chair)
Cllr Roddy McLeod (arrived late)
Cllr Paul O'Brien
Cllr Margaret Dye
Cllr Clare Mitton

District Cllr Roger Atterwill
County Cllr Mark Kiddle-Morris
Two members of the public.
Sheryl Irving (Clerk)

1. Welcome and apologies for absence.

In the absence of Cllr Douglas, Cllr Donna McLeod took the chair and welcomed everyone to the meeting. Apologies received from Cllr Douglas were approved. Apologies from District Cllr Richard Duffield were also received.

2. To receive any declarations of interest.

There were none received.

3. To approve the minutes of the meeting held on 16th May 2022.

Cllr Mitton proposed that the minutes be accepted as a true record of the meeting, this was seconded by Cllr Dye and unanimously agreed by Council. The Chairman duly signed the minutes.

4. To note the vacancy for a parish councillor and consider any applications for co-option.

A member of the public was in attendance and interested in the vacancy. They will be given the relevant information with a view to co-option onto Council at the September meeting.

5. Meeting open for public participation.

A query was raised regarding any response to the Parish Council letter to the business on Hoe Road regarding rubbish coming off the site and was informed that no response had been received. Council agreed a second letter should be sent.

6. To receive County and District Councillors reports.

C/Cllr Kiddle-Morris reported that a decision regarding dualling of the A47 was due in August with works commencing early next year at the latest. He also reported that the County Council is still planning to go ahead with the Western Link, despite the increased £50M cost and some local opposition.

D/Cllr Atterwill reported that the Local Plan Review would be published at the end of the month, this will set out the land put forward for possible development. The options will be analysed by planners for suitability.

He also reminded Council of the match funding grant scheme currently available for certain projects, with a closing date of the 16th September 2022.

D/Cllr Atterwill then reported that he continued with his efforts to provide a regular bus service to Longham, albeit probably only a Tuesday and Friday bus initially. Both the coach provider and County Council appear positive and the D/Cllr will continue to push this ahead. Council thanked him for his efforts.

7. Planning issues.

a) Applications for consideration.

There were no applications for consideration.

b) Decisions to note.

Council noted there had been no decision made on the following application.

- 3PL/2021/1460/F – Hoe Road, Meadow - change of use of land from Agricultural to residential, the erection of 1No. self-build home and provision of 1No. Self Build Plot with associated car parking and landscaping. – red line amended and elevations changed.

c) To receive an update regarding the Rural Exception Site Housing Scheme.

Council noted that the survey would be circulated to every household in the village and an article in the newsletter, encouraging everyone to complete and return it, would be published prior to the circulation.

8. Highway issues.

a) To receive updates on matters previously reported and to consider any new highway issues.

There was no update on the following matter - Hoe Road/Hoffield Plantation – fallen Give Way Sign.

b) To receive an update regarding the pull-in on Hoe Road.

C/Cllr Kiddle-Morris reported that a site meeting had taken place and a pull-in for two cars was achievable, the costings were now awaited so a decision can be made.

c) To receive an update regarding permissive pathway options.

Cllr Mitton reported that the trod option around the Old Rectory was not viable due to the high costs and the only other option around the back of the building was not an option. It was agreed to remove this item from the agenda.

d) To receive an update regarding the verge cutting contract in the village.

Cllr O'Brien reported that the grass area in front of the bungalows on Chapel Road was not being cut and this may be due to the parked cars, some of which have permission to park there. C/Cllr Kiddle-Morris will investigate and report back.

9. To receive an update in respect of the Playing Field: to consider any action in respect of the 2022 Inspection Report and to appoint a temporary Play Area officer.

Cllr O'Brien volunteered to inspect the Play Area on a weekly basis. The annual inspection report had raised some low risk matters and Cllr O'Brien will inspect and report back in September.

10. To receive an update regarding the Clay Pits (a county wildlife site).

Cllr O'Brien reported that two days work had taken place, clearing the Himalayan Balsam and completing the boardwalk and small bridge. This now gave full access around the site, although, at present, not for anyone with mobility issues.

Before moving onto the next stage, additional funding was required and Cllr O'Brien reported that his bid to Awards for All had failed but had detailed why; the project needs more community involvement and Cllr O'Brien will report back to the September meeting some proposed ways to do this. Cllr O'Brien will also consider the Breckland match funding grant scheme.

11. To receive an update regarding the planting of the Jubilee Tree and the Jubilee Events.

In the absence of Cllr Douglas, there was no update although Council noted it was the wrong time of year to plant a tree.

12. Finance and Governance

a) To receive a financial report for the year ending 31st March 2023.

The financial report (attached) was noted.

b) To authorise financial payments as set out below:

Cllr Mitton proposed approval of the following payments, this was seconded by Cllr O'Brien and unanimously agreed by Council.

- | | |
|--|---------------|
| • Clerk – Salary/Allowance (June/July) & HMRC Refund | £290.24 |
| • Internal Auditor | £35.00 (paid) |
| • Donation to Village Hall | £1,000.00 |

13. Correspondence for circulation

- Invitation to Bid for Parish Partnership 2023/24 – Council noted the closing date in December and agreed to bring any suggestions to Council.
- OCO Technology Consultation – Council noted this facility was at Wretham and unlikely to affect Longham.

14. To receive any new items for the next agenda.

Cllr O'Brien requested information regarding what happened to recycling once it left households. C/Cllr Kiddle-Morris outlined the process whereby it was taken to the facility at Costessey for sorting and, depending on the current markets, sale to external markets. Some loads were contaminated by unwashed recycling and these had to go for incineration. C/Cllr Kiddle-Morris will report back more fully in September but advised that tours were available to members of the public at the Costessey site. No waste from Norfolk went to landfill but much of it was incinerated in Suffolk.

15. To note the next meeting of the parish council will be held on Monday 19th September 2022 at 7.30pm in the Village Hall.

Council noted the date of the next meeting and the Chairman then closed the meeting at 8.03pm.

Signed:

Closed:

LONGHAM PARISH COUNCIL					
YEAR ENDING 31ST MARCH 2023					
FINANCIAL REPORT - JULY 2022					
BUDGET UPDATE	Budget	To	%	Bank Reconciliation	
	2022/23	date	Spend	Balance at 01.04.2022	6,233.81
PAYMENTS*				Plus Receipts at 30.06.2022	5,065.62
Admin	1,132	536	47%	Less Payments at 30.06.2022	2,092.76
Salary	1,649	539	33%	TOTAL	9,206.67
Open Spaces	1,000	0	0%	Bank Balance at 30.06.2022	
Clay Pit Maintenance	1,000	0		Unity Trust Current Account	9,241.67
Donations**	1,925	1000	52%	Unity Trust Instant Access	0.00
Defibrillator	100	0	0		9241.67
TOTAL	6,806	2075	30%	Less outstanding payment	35.00
RECEIPTS				TOTAL	9,206.67
Precept	7000	3500	50%	including:	
Wayleaves	0	0		Clay Pits Reserve	848.33
Salary/HMRC	0	20		Village Hall Reserve	1,700.00
Recycling	100	110	110%	General Reserve	6,658.34
TOTAL	7100	3630	51%		
SURPLUS/DEFICIT***	294	1555		CLAY PIT PROJECT as at 11.07.2022	
<i>*includes payments as listed on agenda.</i>				Income	9,100.00
				Expenditure	8251.67
				Balance	848.33