

LONGHAM PARISH COUNCIL

The next meeting of the Parish Council will take place at 7.30pm on Monday 15th July 2024 in the Village Hall.

**Longham Parish Council welcomes the public and press to its meetings.
You may address the Council during the public participation session
but standing orders do not allow participation in the debates.**

AGENDA

1. Welcome and apologies for absence.
2. To receive any declarations of interest.
3. To approve the minutes of the meeting held on 20th May 2024.
4. Meeting open for public participation.
5. To receive County and District Councillors reports.
6. Planning Matters.
 - a) Applications for consideration.
 - Any applications received after the agenda has been published (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>)
 - b) Decisions to note.
 - 3PL/2021/1460/F – Meadow, Hoe Road - change of use of land from Agricultural to residential & the erection of 1No. self-build home and provision of 1 No. Self Build Plot with associated car parking and landscaping – decision delayed due to nutrient neutrality restrictions.
 - c) To note the recent Village Meeting regarding Planning and to receive an update re the Breckland Local Plan and consider any action required.
7. Highway Matters.
 - a) To receive updates on matters previously reported and to consider any new highway issues.
 - Proposed 50mph speed limit on Litcham Road – C/Cllr Kiddle-Morris taking this forward.
 - b) To note the Parish Partnership Scheme and to consider any projects for 50/50 grant funding.
8. To receive a report in respect of the Playing Field and Play Area and to consider quotes to paint the play area fence, benches and bus shelter.
9. To receive an update regarding the Clay Pits (a county wildlife site).

10. To receive an update in respect of the Village Appraisal.
11. To receive an update regarding the Dial-a-Bus scheme.
12. Finance and Governance
 - a) To receive a financial report for the year ending 31st March 2025.
 - b) To consider approval of the following policies:
 - Asset Register
 - Risk Assessment & Management Policy
 - Code of Conduct
 - Information & Data Protection Policy
 - Publication Scheme
 - Retention and Disposal Policy
 - c) To authorise financial payments as set out below and note any receipts.

PAYMENTS

P7	Bank Charges – quarter	£18.00
P6	Clerk – Salary/Allowance (June)	£tbc (SO)
P6	HMRC – PAYE	£tbc
P8	Clerk – Salary/Allowance (July)	£tbc (SO)
P8	HMRC PAYE	£tbc
P9	Grass Contractor – Church (1 of 2 payments)	£685.00
P10	The Conservation Volunteers – Clay Pit	£408.00
P11	Pea shingle for Clay Pits	£102.00*
P12	Donation to Village Hall	£1,000.00
P13	Donation to Norfolk Citizens Advice	£25.00

**, (SO) or (DD) indicates payment has been made.*

RECEIPTS

Bank Interest	£58.61
---------------	--------

13. Correspondence for circulation
(anything received after the agenda has been published will be circulated at the meeting)
14. To receive any new items for the next agenda.
15. To note the next meeting of the Parish Council will be held on Monday 16th September 2024, at 7.30pm, in the Village Hall.

Sheryl Irving
Clerk to the Council
longhamparishcouncil@gmail.com
Tuesday 9th July 2024