

LONGHAM PARISH COUNCIL

**The next meeting will be held at on Monday 25th November 2019 at 7.30pm
in the Village Hall.**

**Longham Parish Council welcomes the public and press to its meetings.
You may address the Council during the public participation session
but standing orders do not allow participation in the debates.**

AGENDA

1. Welcome and apologies for absence.
2. To receive any declarations of interest.
3. To approve the minutes of the meeting held on 16th September 2019 and the extra-ordinary meeting held on 14th October 2019.
4. Meeting open for public participation.
5. To receive County and District Councillors reports.
6. To discuss planning issues:
 - a) Applications for consideration.
 - Any applications received after the agenda has been published.
 - b) Decisions to note.
 - 3PL/2019/1199/F – The Old Rectory, Honeypot Lane, Longham – erection of 2 bed dwelling as an annexe to The Old Rectory – REFUSED.
 - Bittering Quarry (Longham Site): Variation of condition 1 of planning permission C/3/2016/3013 to allow inert recycling operation to continue until 31 December 2021 – PERMISSION.
 - Bittering Quarry (Plant Site), Reed Lane, Bittering: Variation of condition 2 of planning permission C/3/2016/3017 to allow storage of inert recycled materials until 31 December 2021 – PERMISSION.
7. To discuss Highway issues.
 - a) To receive updates on matters previously reported.
 - Slurry on Bittering Lane – NCC are taking no action at present time but will continue to monitor.
 - Speed Limit request – Litcham Road – with County Councillor.
 - The drain cover on the Honeypot Corner – this has been repaired.
 - Flooding is an issue at the junction of Hoe Road and Litcham Road – problem resolved by NCC.
 - Gruts on Litcham Road – will be cleared as part of NCC regular maintenance.
 - Overgrown hedge between the two junctions on the Litcham Road – reported.
 - b) To consider any new issues.
8. To discuss any issues relating to the Playing Field.
 - a) To receive an update re the purchase of additional seating for the Playing Field.

- b) To receive a report regarding the refurbishment of the football pitch.
 - c) To consider any actions in respect of the Play Area inspection report.
 - d) To consider any new issues.
9. To discuss issues relating to the Clay Pits.
- a) To consider the issue of access.
 - b) To consider any new issues.
10. To receive an update re the registration of Parish Council land.
11. To consider the appointment of a tree warden and a professional tree survey.
12. To discuss any issues regarding the Village Hall.
13. To receive an update regarding the installation of a defibrillator.
14. Finance and Governance
- a) To receive a financial report for the year ending 31st March 2020.
 - b) To consider adoption of the General Power of Competence.
 - c) To appoint an internal auditor for the year ending 31st March 2020.
 - d) To consider approval of Clerk's attendance at Essential Update Seminar (£6.81)
 - e) To consider the draft budget and set the precept for the year ending 31st March 2021.
 - f) To approve the payment made on 17th September 2019:
 - Church signage (x6) £201.60
 - g) To authorise financial payments as set out below:
 - Clerk – Salary/Allowance (Oct/Nov) £257.84
 - NBB – 2 x Recycled Plastic Benches £333.60
 - Brisley PC (see 14d above) £6.81
 - Brisley PC (SLCC Membership Renewal) £19.31
15. Correspondence for circulation
(anything received after the agenda has been published will be circulated at the meeting)
- Norfolk County Council Boundary Consultation
 - Norfolk County Council Budget 2021/22 Consultation
 - NWT County Wildlife Site Newsletter
 - Breckland Local Plan Update
 - NCC Fire & Rescue – Integrated Risk Management Plan
 - Digging up Norfolk – Boreas & Sheringham Shoal
 - Breckland Parish Forum – 12th February 2020
 - Bus Timetable Amendments - Norfolk
16. To receive any new items for the next agenda.
17. To note the date of the next meeting which will be held on Monday 20th January 2020 in the Village Hall at 7.30pm.