

LONGHAM PARISH COUNCIL

The Annual Meeting will be held on Monday 17th May 2021, following the Annual Parish Meeting which commences at 7.30pm, in the Village Hall.

Longham Parish Council welcomes the public and press to its meetings.
You may address the Council during the public participation session
but standing orders do not allow participation in the debates.

*We will adhere to COVID safe regulations –
please follow any instructions and wear a face mask.*

AGENDA

1. Election of Chairman & Signing of Declaration of Acceptance of Office.
2. Election of Vice Chairman & Signing of Declaration of Acceptance of Office.
3. Welcome and apologies for absence.
4. To receive any declarations of interest.
5. To approve the minutes of the meeting held on 15th March 2021.
6. To receive an update re the vacancy for the parish councillor and consider the co-option of new councillors.
7. Meeting open for public participation.
8. To receive County and District Councillors reports.
9. Planning issues:
 - a) Applications for consideration.
 - Any applications received after the agenda has been published (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>)
 - b) Decisions to note.
 - 3PL/2020/1456/F – The Old Rectory, Honeypot Lane - Erection of single bed annexe to The Old Rectory – APPROVED.
 - Beeston with Bittering: Bittering Quarry (Plant Site), Reed Lane, Bittering, Dereham, Norfolk NR19 2QS: Continued use of land for the storage of inert processed secondary aggregate until 31 December 2022 without compliance with conditions 1 (restoration date) and 2 (approved documents) of permission reference FUL/2019/0030: McLeod Aggregates Ltd.
 - Longham: Bittering Quarry (Longham Site), Reed Lane, Bittering, Dereham: Continued use of Recycled Aggregates Facility until 31 December 2022 without compliance with conditions 1 (planning statement) and 2 (approved documentation) of permission ref. FUL/2019/0029: McLeod Aggregates Ltd – APPROVED.
 - c) To consider a request from Breckland: Invitation to book presentation: Housing for local people.

10. Highway issues.
 - a) To receive updates on matters previously reported.
 - Speed Limit request – Litcham Road – with County Councillor.
 - b) To receive an update regarding the pull-in on Hoe Road.
 - c) To consider any new highway issues.

11. The Playing Field.
 - a) To receive an update in respect of the football pitch resurfacing.
 - b) To consider any new issues.

12. To receive an update regarding the Clay Pits (a county wildlife site).

13. To receive an update regarding the Village Hall.

14. Finance and Governance
 - a) To nominate a replacement signatory for the Longham PC Bank Account.
 - b) To receive financial reports for the years ending 31st March 2021 and 31st March 2022.
 - c) To receive a report regarding the renewal of the Council insurance policy.
 - d) To receive the internal auditors report and consider any recommendations.
 - e) To approve the annual governance statement in the 2020-21 Annual Return.
 - f) To approve the Statement of Accounts in the 2020-21 Annual Return.
 - g) To approve the certification of exemption from a limited assurance review under Section of the Local Audit (Smaller Authorities) Regulations 2015.
 - h) To authorise financial payments as set out below:

• Clerk – Salary/Allowance (Apr/May)	£TBC
• HMRC	£24.60
• Clerk – Training Course – Planning	£7.33
• Internal Auditor	£13.00
• NALC Annual Subscription	£99.77
• Council Insurance	£TBC
• Clay Pit Project – replacement steps	£177.72 (paid 8.4.21)

15. Correspondence for circulation
(anything received after the agenda has been published will be circulated at the meeting)

16. To receive any new items for the next agenda.

17. To note the next meeting of the parish council will be held at 7.30pm on Monday 19th July 2021 in the Village Hall.

Sheryl Irving
 Clerk to the Council
longhamparishcouncil@gmail.com
 Monday 10th May 2021